



Volunteer Driver

To provide safe and reliable transport for families, under the guidance and support of the Home Support Volunteer Manager.

Responding to one-off requests to and from medical appointments, health and social care appointments and local community groups as required.

Supporting the Family Activities Team with transport to and from Noah's Ark events in the community and in The Ark.

If you love driving and want to use your skills for a great cause, this is the role for you!

Noah's Ark takes their responsibility for safeguarding the wellbeing of children seriously. This role is subject to an enhanced Disclosure and Barring Service Application. 2 references are also required.

Qualities/ experience/ skills needed:

- Ability to work well with others and able to follow instructions and be part of a team
- Friendly and outgoing with a good sense of humour
- Understanding of confidentiality
- A good understanding of the role and of Noah's Ark's expectations of volunteers
- Good communication skills
- Reliability, commitment and engagement
- Initiative and problem-solving skills
- A good level of self-awareness
- Experience of working with children, young people or families is desirable but not essential. We welcome volunteers from all backgrounds with all sorts of skills

Interviews, training and assessment process: At Noah's Ark we value volunteer support, but we are also aware that not all roles are suitable for everyone. The



interview and training process is in place to ensure that the Noah's Ark staff get to know more about you, to ensure that you are given the correct training for the role and so that you can find out if this is a role you would like to undertake. The training process is as follows:

- **Volunteer Information Session:** All potential volunteers have to attend one of these sessions before they are able to support Noah's Ark in any capacity. They are held monthly on weekday evenings or Saturday mornings.
- **Interview:** This will take place at the Noah's Ark Office at a mutually agreeable time.
- **Core Training (3 hours):** Training topics include Confidentiality and Boundaries, giving excellent customer service, grief loss and bereavement and infection control. Held on different days, some daytimes and some evenings.
- **Safeguarding Training (2 ½ hours):** 1 weekday / weekend morning or 1 evening, depending on the schedule, essential for ensuring the safety of our service.

Additional training programmes are run at regular intervals throughout the year.

Conditions of Driving:

- A full, current, clean driving licence
- Fully comprehensive insurance – volunteers must tell their insurance company that they are driving for Noah's Ark in a voluntary capacity
- A roadworthy vehicle with up-to-date road tax and MOT certificate
- A vehicle which most families can access easily

Time commitment: Volunteers can commit to driving either on a regular or occasional basis, as preferred (depending on personal preference and the needs of the families).

Location: Noah's Ark supports families living in the London boroughs of Barnet, Enfield, Haringey, Camden and Islington, and Hertsmere. Most transport requests will take place across these boroughs and into central London. We appreciate as much



flexibility as possible and will take on board volunteers' preferences when sending out requests for transport.

Minimum age: 21 years

To apply, please return a completed Volunteer Interest Form to the Volunteering Team: volunteering@noahsarkhospice.org.uk